

User Creation Process

**Step 1: Log onto the website [www.reliancemutual.com](http://www.reliancemutual.com) and click on Investor Desk**

The screenshot shows a Windows Internet Explorer browser window displaying the Reliance Mutual Fund website. The address bar shows the URL <http://reliancemutual.com/Invest-Now.aspx>. The website header includes the Reliance logo, a navigation menu with items like 'Investor Corner', 'Distributor Centre', 'Announcements', and 'Tools & Resources', and a toll-free number: 1800-300-11111. A prominent banner features a man walking with a briefcase and large blue arrows pointing upwards, symbolizing investment growth. Below the banner is a red navigation bar with the following menu items: 'OUR SCHEMES', 'NAVS', 'INVESTOR DESK', 'KNOWLEDGE QUOTIENT', and 'QUICK DOWNLOADS'. The 'INVESTOR DESK' menu is expanded, showing a list of services: 'Online Transaction', 'Generate your IPIN Now (New)', 'Track your Transaction', 'Account statement on email', 'SMS Service', 'NAV & Dividend', 'SID / Addendum', 'Knowledge Quotient', 'FAQs', 'Customer Service', and 'List of Branches & ISC'. Below the navigation bar are several promotional tiles: 'Wealth Creation', 'Achieve Goals Systematically', 'Save Your Tax', and 'Surplus Cash Management'. A 'Contact Us' link is also visible. The browser's status bar at the bottom shows the current page URL as <http://reliancemutual.com/InvestorDesk/Onlinetransaction.aspx>.

**Step 2:** Under Online transaction you will find a tab “Click here to login & transact online now”

The screenshot shows a Windows Internet Explorer browser window displaying the Reliance Mutual Fund Investor Desk website. The address bar shows the URL: <http://reliancemutual.com/InvestorDesk/Onlinetransaction.aspx>. The website has a red navigation bar with the following tabs: OUR SCHEMES, NAVS, INVESTOR DESK, KNOWLEDGE QUOTIENT, and QUICK DOWNLOADS. The main content area is titled "Online Transaction" and is divided into three sections:

- Login based Complete Transaction Services:**
  - Make transactions online
    - New Purchases
    - Additional Purchases
    - Redemption
    - Switch
  - Registration / Cancellation of STPs & SWPs
  - Dividend Transfer Plan
  - Track your Transactions
  - Subscribe for E statements
  - Apply online for Reliance Any Time Money Card
  - Modify your Personal Details
  - Check the balance of Units in a Folio
  - Register for E-statement.
  - Register Mobile number for SMS alerts
- Express Online Purchase for Existing folio holder:**
  - Make transactions online
    - New Purchases
    - Additional Purchases

Two prominent buttons are visible:

- "CLICK HERE TO LOGIN & TRANSMIT ONLINE NOW" (with a right-pointing arrow)
- "CLICK HERE FOR INSTANT SIGN UP GENERATE YOUR IPIN NOW" (with a right-pointing arrow)

Other sections on the page include "Related Links" (listing services like New to RMF, Online Transaction, Track your Transaction, etc.), "Quick Enquiry" (with links to Tools & Resources and Contact Us), and contact information (Toll Free No.: 1800-300-11111, Tel No.: 022 30301111, Email: customer\_care@reliancemutual.com).

## Step 3: Click on Create User Option

The screenshot shows the Reliance Mutual Fund website interface. The browser title is "Reliance Mutual Fund - Windows Internet Explorer". The address bar shows the URL: <https://converz.karvymfs.com/relianceonline/Default.aspx>. The page features the Reliance logo and "Reliance Mutual Fund" header. A navigation bar includes "F.A.Qs".

On the left side, there is a "Contact Us" section with the following information:

- Tel: 30301111
- Toll Free: 1800-300-11111
- Email: [customer\\_care@reliancemutual.com](mailto:customer_care@reliancemutual.com)

Below this is a "List of registered Bank Gateway:" section with logos for various banks including Axis Bank, The State Bank of India, Citibank, Kotak Mahindra Bank, HDFC Bank, Union Bank, Karvy Bank Ltd, ICICI Bank, Corporation Bank, and J&K Bank.

The main content area is titled "Transact Online" and includes a welcome message: "Welcome to Reliance Mutual Fund Transact Online Services". It states: "Keeping track of your portfolio was never this easy. Now with Reliance Mutual fund online transaction facility you no longer have to work through the heaps of paperwork to manage your account. Simply log onto [www.reliancemutual.com](http://www.reliancemutual.com) and enjoy the comfort of accessing your portfolio right from your desktop."

Below the welcome message, it lists services available with the online account facility:

- Now with the online account facility you can:
  - Make transactions online
    - New Purchases
    - Additional Purchases
    - Redemption
    - Switch
  - Registration / Cancellation of STPs & SWPs
  - Dividend Transfer Plan
  - Track your Transactions
  - Subscribe for E statements
  - Apply online for Reliance Any Time Money Card
  - Modify your Personal Details
  - Check the balance of Units in a Folio
  - Register for E-statement
  - Register Mobile number for SMS alerts

On the right side, there is an "Investor Login" section with fields for "Username" and "Password", a "Submit" button, and a "Forgot Password?" link. Below the login section, the "Create User" button is circled in red, and a "New to Reliance Mutual Fund" button is also visible.

## Step 4: Enter Folio number and IPIN

Reliance Mutual Fund - Windows Internet Explorer

https://converz.karvymfs.com/relianceonline/General/CreateUser.aspx

Reliance Mutual Fund

Reliance Mutual Fund  
Reliance Capital Asset Management Limited A Reliance Capital Company ISO 9001:2008 certified Company

Home / Create User

22nd March '11 | NRI Equity Fund Dividend Plan NAV: Rs. 20.123 as on 22nd March '11 | NRI Equity Fund Growth

### Create User

To create a Username you need to have an Personal Identification Number(PIN).  
If you do not have an Transaction PIN, please [click here](#) to download pin agreement form.

Please enter the **Folio Number** and **Transaction PIN** allotted to the **First Unit holder** to create "User ID" for accessing your Reliance Mutual Fund Account online.

Folio Number : 404109158807  
Transaction PIN of Firstholder : .....

Submit Reset

**Note:**

- Investors having multiple Folio Numbers & PINs can create user ID only once, in order to be able to map Multiple Folio Numbers to a User ID.
- Please note that you will require your Transaction PIN, Folio number & Registered Email ID to create your user ID. Your registered Email ID will be your User ID.

## Step 5: The next screen will show all the Terms and Conditions

The screenshot shows a Windows Internet Explorer browser window displaying the Reliance Mutual Fund website. The address bar shows the URL: <https://converz.karvymfs.com/relianceonline/General/CreateUser.aspx>. The page content includes the Reliance logo, navigation links, and a 'Create User' section. A text box is open, displaying the following text:

**Reliance Mutual Fund**  
 Reliance Capital Asset Management Limited A Reliance Capital Company ISO 9001:2008 certified Company

Home / Create User

15.1279 as on 22nd March '11 | Media & Entertainment Fund Growth Plan NAV: Rs. 24.4534 as on 22nd March '11

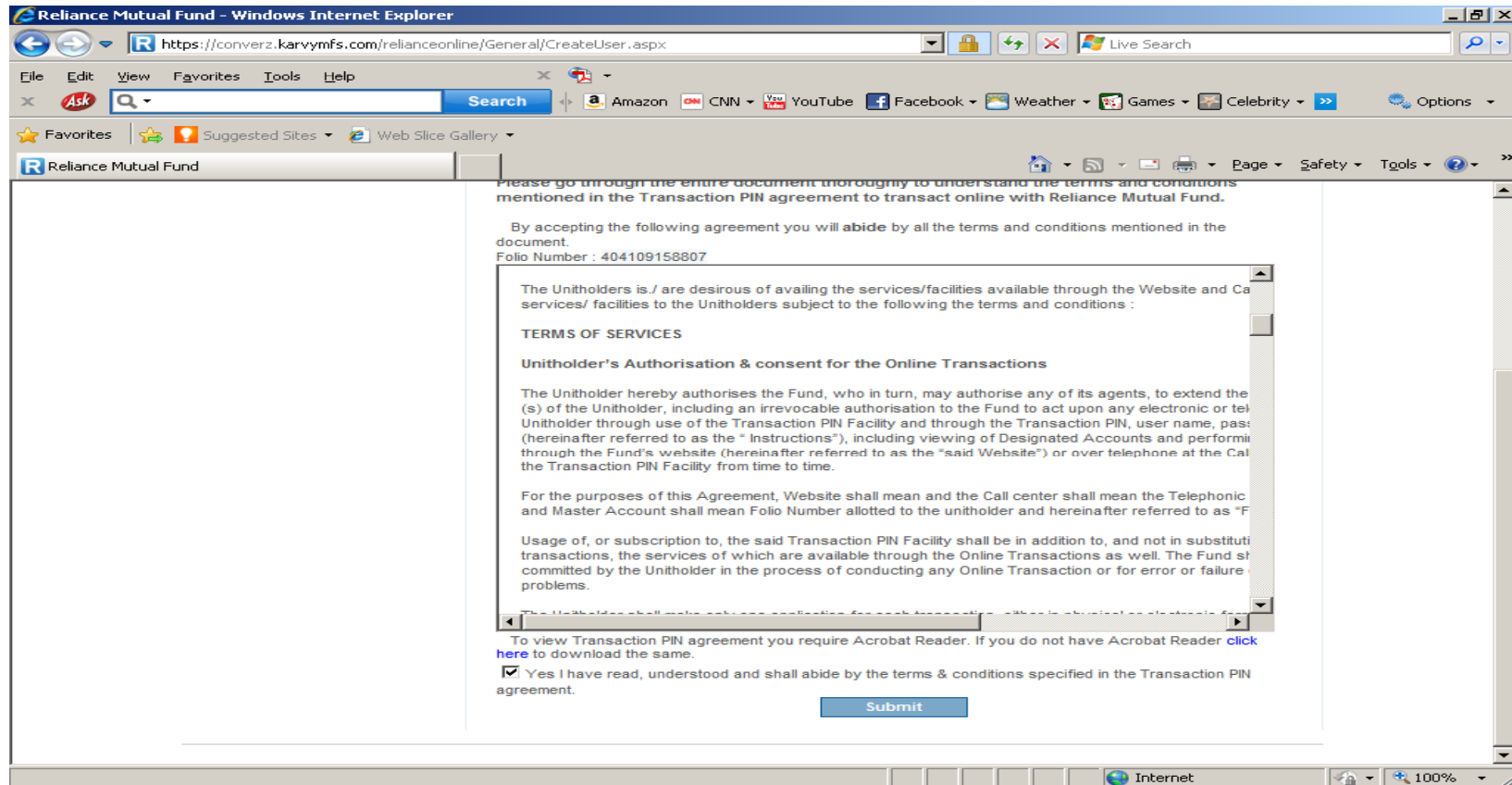
**Create User**

Please go through the entire document thoroughly to understand the terms and conditions mentioned in the Transaction PIN agreement to transact online with Reliance Mutual Fund.

By accepting the following agreement you will abide by all the terms and conditions mentioned in the document.  
 Folio Number : 404109158807

The Terms and Conditions set out this Agreement are a binding contract between yourself and Reliance Mutual Fund. This Agreement (hereinafter referred to as the "Agreement") is made and entered into on this by and between you, referred to as the "Unitholder/s", and Reliance Capital Asset Management Limited, a company incorporated under the Companies Act, 1956, India, having its registered office at Tower 1, Jupiter Mills Compound, 841, Senapati Bapat Marg, Elphinstone Road, Mumbai - 400 013. Board of Directors (hereinafter referred to as the "Board") which expression shall unless repugnant to the context of meaning thereof shall mean and include its authorized officers and employees.

**Step 6: Please click on the check box at the end of the page & press submit**



## Step 7: Enter old pin and reset new pin

Reliance Mutual Fund - Windows Internet Explorer

https://converz.karvymfs.com/relianceonline/General/CreateUser.aspx

File Edit View Favorites Tools Help

Search

Amazon CNN YouTube Facebook Weather Games Celebrity Options

Reliance Mutual Fund

**RELIANCE** Reliance Mutual Fund

Reliance Capital Asset Management Limited A Reliance Capital Company ISO 9001:2008 certified Company

FAQs

Home / Create User

22nd March '11 | Media & Entertainment Fund Growth Plan Bonus Option NAV: Rs. 24.4534 as on 22nd March '11

**Create User**

**Change Transaction PIN**

For security reasons we request you to replace the existing Transaction PIN with a new Transaction PIN. Kindly memorize your new pin as this shall be required in all online transactions made through Reliance mutual fund.

Folio Number	:	404109158807
Old Transaction PIN	:	.....
New Transaction PIN	:	.....
Confirm Transaction PIN	:	.....

Submit

Done Internet 100%

**Step 8: Investor's Name and address will appear in the next screen**

Home / Create User

Equity Fund Growth Plan-bonus Option NAV: Rs. 37.9436 as on 22nd March '11 | NRI Equity Fund Growth Plan-gr

### Create User

**Contact Us**

- > Tel : 30301111
- > Toll Free: 1800-300-11111
- > Email : [customer\\_care@reliancemutual.com](mailto:customer_care@reliancemutual.com)

**New User Signup Form**

Investor's Name

**Address Details**

Address

City

State

Postal Code

Country

Telephone (Off)

Telephone (Res)

Email :

**Login Details**

\* User ID :

Internet

## Step 9: Your username will be displayed and you have to set your password

Reliance Mutual Fund - Windows Internet Explorer

https://converz.karvymfs.com/relianceonline/General/CreateUser.aspx

File Edit View Favorites Tools Help

Search

Amazon CNN YouTube Facebook Weather Games Celebrity Options

Reliance Mutual Fund

Telephone (Off) :

Telephone (Res) :

Email : sonu68mendon@yahoo.com

Login Details

\* User ID : sonu68mendon@yahoo.com

\* Password :

\* Confirm Password :

Complexity Requirements

- Password should be minimum 8 characters
- Password should contain atleast one lower case character(a-z)
- Password should contain atleast one upper case character(A-Z)
- Password should contain atleast one special character \$@#\*()\_+/\ ][];:
- Password should contain atleast one numeric character(0-9)

Hint Question:

In case, if you forgot your password, you will be prompted the question that you have entered here. You will then have to enter the same answer - which will enable us to give your forgotten password.

Example Question : What is my Mother's Maiden Name?  
Example Answer : Roy

\* Question : Mother's maiden name

\* Answer :

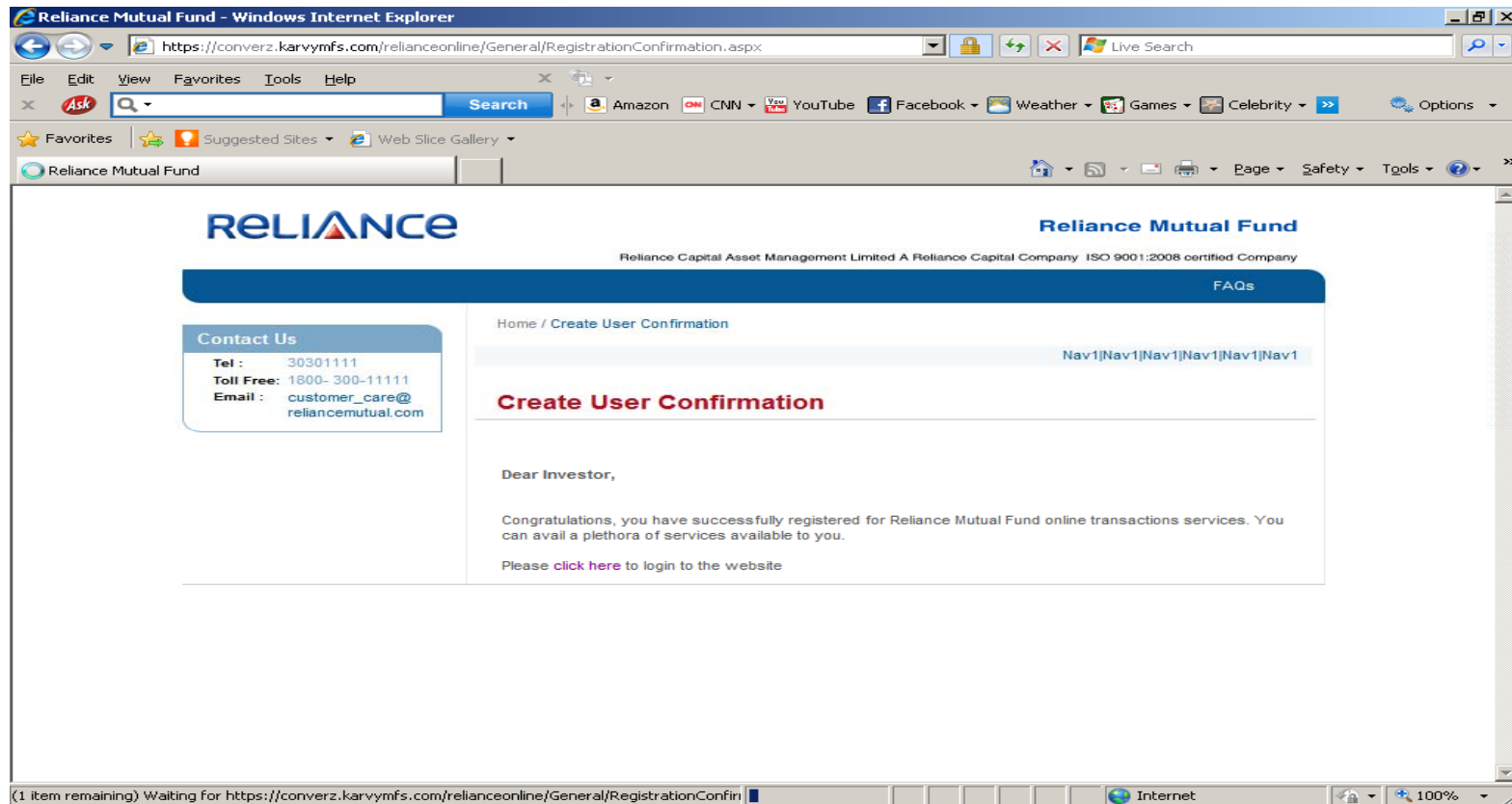
\* Confirm Answer :

Note: Fields which are marked \*are mandatory

Create Reset

You can select your hint question & answer which will help at the time of resetting the password in future

**Step 10: The confirmation page will appear in the end.**



- ❑ **Disclaimer and Risk Factors:** This Presentation has been prepared to assist an investor to understand the user creation process to facilitate the special facility of Online Transactions. This Special facility is available in selected Schemes of Reliance Mutual Fund (RMF). This facility of transacting in mutual fund schemes is available subject to such limits, operating guidelines, terms and conditions as may be prescribed by the RMF from time to time. RMF / Reliance Capital Asset Management Ltd (RCAM) reserve the right to introduce, change, modify or withdraw the features available in this facility from time to time.
  
- ❑ **Statutory Details:** Reliance Mutual Fund has been constituted as a trust in accordance with the provisions of the Indian Trusts Act, 1882. **Sponsor:** Reliance Capital Limited. **Trustee:** Reliance Capital Trustee Company Limited. **Investment Manager:** Reliance Capital Asset Management Limited (Registered Office of Trustee & Investment Manager: “Reliance House” Nr. Mardia Plaza, Off. C.G. Road, Ahmedabad 380 006). The Sponsor, the Trustee and the Investment Manager are incorporated under the Companies Act 1956. The Sponsor is not responsible or liable for any loss resulting from the operation of the Scheme beyond their initial contribution of Rs.1 lakh towards the setting up of the Mutual Fund and such other accretions and additions to the corpus. **Mutual fund investments are subject to market risks. Please read the Scheme Information Document and Statement of Additional Information carefully before investing.**

RELIANCE

Thank you

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